

Guarantor Loan Record Keeping Policy

Purpose

Guarantor Loan is regulated by the Financial Conduct Authority. Regulated firms must maintain adequate records to evidence compliance.

How we keep our records

Loan enquiries received on our website (www.guarantor-loan.co.uk) are forwarded direct to an FCA regulated lender, with whom we have an agreement to share commission.

We do not keep any copies of the enquiries received from the website and have no access to client data.

Guarantor Loan enquiries are forwarded to UK Credit. UK Credit Limited is registered in the UK, Company No 06929807. Registered Office: St Crispin's House, Duke Street, Norwich, Norfolk, United Kingdom, NR3 1PD. Registered with the Information Commissioners Office Z2022318. Authorised and regulated by the Financial Conduct Authority Reference Number 721556.

Accessibility of records

Guarantor Loan's records are readily accessible for inspection by the FCA.

All records are available for inspection within two business days of the request for inspection being received from the Financial Conduct Authority.

Reasonable steps have been taken to ensure that:

- (a) all electronic records accurately reflect the original information; and
- (b) electronic records have not been subject to unauthorised or accidental alteration.

How long do we keep records?

Records are kept for 6 years

This Policy was last amended on 9th October 2018